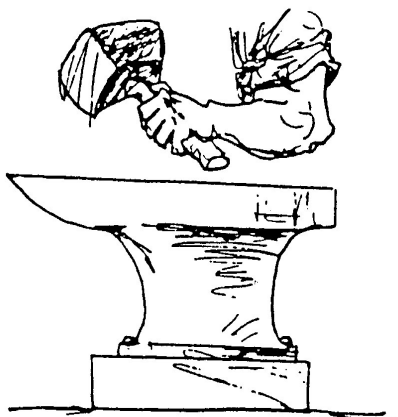


2019-2020 STUDENT HANDBOOK
CHATTANOOGA CENTRAL HIGH SCHOOL
National School of Excellence



**5728 Highway 58
Harrison, Tennessee 37341
Phone (423)344-1447
Fax (423)344-1470
chs.hcde.org**

Name_____

Advisory_____

CHS MISSION STATEMENT

The mission of Central High School is to provide a student-centered learning environment promoting academic achievement and personal responsibility that lead to post secondary study and good citizenship.

ALMA MATER

*What a wonderful school is ours to love
With its ups and its downs and its joys;
What a wonderful banner of purple and gold
As it flows o'er her girls and boys.
What a wonderful school that I love so well,
With its wonderful rep so high,
So you've heard of the school that's true as blue
What a wonderful school.....**Central High!***

Administration

Principal	Phil Iannarone
Assistant Principal	Steve Lewis
Assistant Principal	Michelle Cochran

Administrative Staff

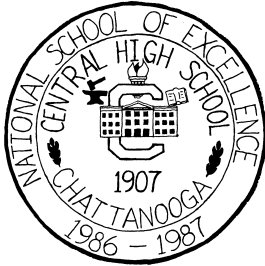
Administrative Assistant	Kimberly Crawford
Secretary/Attendance	LeeAnn Brock
Bookkeeper	Donna Rast
Registrar	Connie Skipper

Academic Department Chairpersons

Ninth Grade Academy	Mariea Dobbs
English	Kevin Parsons
Science	Gary Fomby
Technology/Communications	Phillip Johnson
Math	Ed Potter
Social Studies	Shawn Seals

Student Services

Counselors	Karen Atkins Chelsea Thornhill Shea Vetterick
Dietician	Jennifer McNabb



Central High School
5728 Highway 58
Harrison, TN 37341

Dear Students and Parents,

The administrative team, faculty, and staff of Central High School would like to welcome you to the 2019-20 school year.

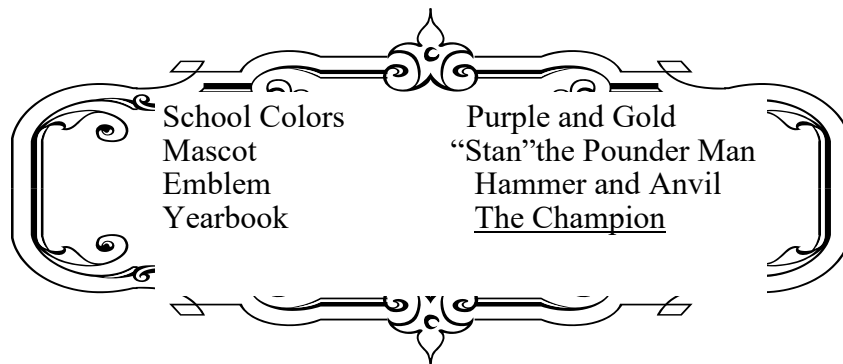
The beginning of each new school year is always an exciting time. For those of you returning as upper-classmen the beginning of the year is an ideal time to assess your progress and individual goals. Those hard-earned grades and credits are beginning to add up as you take another step towards graduation.

A very special welcome goes out to the freshman class. We take great pride in the fact that you have chosen to attend Central High School. The importance of your 9th grade year cannot be overstated. The efforts you put forth this year will have an enormous impact on your overall success as a high school student.

This handbook is designed to assist you in becoming familiar with the policies and procedures of our academic community. You will find information on academic requirements, honor and service clubs, attendance, discipline procedures and other topics related to our school. Please do not hesitate to contact us if you have any questions related to the content of his handbook.

Sincerely,

Mr. Phil Iannarone



Celebrating 112 Years of Central High School.....

As the first county high school, Central High School of Chattanooga opened its doors in September of 1907 on Dodds Avenue. In the first year Central enrolled 269 students. Of the 22 members of the first senior class, 19 graduated. The first high school in Hamilton County to offer a full four-year course, Central has continued to be a fully accredited member of the Southern Association of Colleges and Secondary Schools since 1919.

Twelve individuals have served as principal for Central High School. They are Mr. A. E. Darrah, Mr. John S. Ziegler, Mr. Stacey E. Nelson, Dr. W. Hobart Millsaps, Mr. Stanley J. Farmer, Mr. John D. Carnes, Mr. Charles H. Preston, Mr. Warren Hill, Mr. David Cowan, Mr. Robert R. Sharpe, Mr. R. Finley King and Mr. Phil Iannarone. The dedicated leadership of these principals has had a great influence upon the school as well as the entire community.

Highlights in the school history include Central being chosen as one of the top 241 schools in the United States and one of the top seven schools in Tennessee. In May, 1987, the United States Department of Education named Central a National School of Excellence. In May, 1989, Central was named one of the Ten Great Schools in Tennessee. From 1988 to 1991 Central served as a state approved pilot program instituting seven periods into the curriculum. In August, 1991, Central was selected as one of five Hamilton County schools to institute Site-Based Decision Making. Other milestones in Central's history are being chosen as the Tennessee recipient of the twenty-seventh National Bellamy Award, receiving Freedoms Foundation Awards, and winning eleven state athletic championships. Central was the first school in the state to establish its JROTC Battalion in December, 1919 and to earn designation as an Honor Unit in 1927. Central graduates have included a presidential scholar as well as national merit scholarship winners.

One of the distinguishing features of Central High School through the years has been the indescribable school spirit, a tremendous force for the success of any institution. In the years to come, Central High will continue to be unexcelled in the range of its curriculum, in the scope of its athletic programs, in the field of scholarship, in the versatility of the faculty, and in the achievements of its graduates.

Central High School's Belief Statements

- Setting high standards will increase individual student performance.
- All stakeholders share a common responsibility with the school to emphasize to students the importance of personal responsibility, preparedness in their work, exemplary attendance, and punctuality.
- Each student should receive an intensely personalized education that is challenging, engaging, and relevant.
- Each student, a valued individual with unique physical and social needs, deserves a safe, nurturing school environment.
- Students should be encouraged to develop the capacity for career selection, responsible citizenship, and community service.
- Both curriculum and instruction should provide opportunities for students to develop skills to think critically, logically, creatively, and to express themselves clearly.
- Performance and standards based, balanced learning assessments will be emphasized in each classroom, thus allowing students to demonstrate what they know and can do.
- Students and staff should be provided the most current technology and the training and support necessary for its utilization.
- All stakeholders have an important perspective and voice as related to school policy and decision-making.

THE PERSONAL RESPONSIBILITY OF CENTRAL HIGH SCHOOL STUDENTS

As a student of Central High School, you are expected to be aware of and to accept your individual responsibilities in the following areas:

I. Teaching and Learning

You deserve the best instruction that Central High School is capable of providing. For the efforts of the teachers to be as successful as possible and for you to work and achieve to the best of your ability, you must cooperate with the teachers. A mutually respectful relationship between student and teacher is expected.

II. General Expectations

Each student is expected to show respect for the rights and feelings of his fellow students and to behave in such a way as to draw the respect of others toward himself. Courteous treatment is encouraged. Tolerance of differing beliefs and appearance is essential. Hazing is strictly prohibited.

Students are expected to obey instructions after first request from any school employee who is in performance of his/her duty and to address all adult staff members with respect. Students are responsible to all teachers at all times. **Teachers have supervisory authority and responsibility in all areas of the campus while at school.** Official visitors, whether observers, speakers, or entertainers are considered to be honored guests and will be treated with courtesy and respect.

III. Responsibility For Your Own Actions

You will be held responsible for your actions. Your first responsibility, then, is to decide how you should conduct yourself while you are at school. Your second responsibility is to be prepared to accept the consequences of your actions. **If you encounter problems dealing with other students, it is recommended that you consult an administrator, guidance counselor, or teacher as soon as possible.**

IV. Graduation Etiquette

Since graduation is considered to be a formal and dignified ceremony, it is expected of each graduating senior to act and dress in a manner prescribed for the occasion. This code of etiquette includes not only the behavior of the graduating senior but also the manner of dress. In order for any student not to distract from the solemnity of the occasion, graduating seniors are not to alter the established dress policy in any way or add any type of accessory or adornment to the cap and gown. Students who do not wish to comply will be removed from participation. A student may be denied the privilege of participation in graduation exercises for disciplinary reasons.

V. Honor Code

As students of Central High School, we should uphold the honor of our school by being honest with ourselves and our fellow man. It is our duty to be friendly and helpful to all those with whom we are associated, to use our influence against any type of unfavorable conduct, and to follow the Golden Rule by showing respect for others. In all our activities, we should emphasize that honor is synonymous with the Central spirit.

School Hours: 7:20AM-2:20PM
Doors open at 6:45AM. Students must be out of the building by 2:30PM
Office Hours 7:00AM-2:30PM

Daily Schedule:
CENTRAL HIGH SCHOOL
Monday – Friday Bell Schedule

7:20-8:14	1st Period
8:19-9:09	2nd Period
9:14-10:04	3rd Period
10:09-10:59	4th Period
11:04-12:30	5th Period
11:07-11:32	1st Lunch C-Pod, GYM, CDC, FRI
11:36-12:01	2nd Lunch B-Pod, Port 1,2,3
12:05-12:30	3rd Lunch D&E-Pod, Band, P6,7, C105,C106
12:35-1:25	6th Period
1:30-2:20	7th Period

Advisory Bell Schedule 1st Friday of each month

7:20-8:08	1st Period
8:13-9:00	2nd Period
9:05-9:30	Advisory
9:35-10:21	3rd Period
10:26-11:12	4th Period
11:17-12:43	5th Period
11:20-11:45	1st Lunch C-Pod, GYM, CDC, FRI
11:49-12:14	2nd Lunch B-Pod, Port 1,2,3
12:18-12:43	3rd Lunch D&E-Pod, Band, P6,7, C105,C106
12:48-1:34	6th Period
1:39-2:20	7th Period

Testing Schedule

Activity Schedule

Odd days	
7:20-9:05	1st Period
9:10-10:55	3rd Period
11:00-12:30	5th Period
11:05-11:30	1st Lunch
11:35-12:00	2nd Lunch
12:05-12:30	3rd Lunch
12:35-2:20	7th Period
Even days	
7:20-9:05	2nd Period
9:10-10:55	4th Period
11:00-12:30	5th Period
11:05-11:30	1st Lunch
11:35-12:00	2nd Lunch
12:05-12:30	3rd Lunch
12:35-2:20	6th Period
(See Monday-Friday for lunch information)	

7:20-8:06	1st Period
8:11-8:53	2nd Period
8:58-9:40	3rd Period
9:45-10:27	4th Period
10:32-11:58	5th Period
10:35-11:00	1st Lunch
11:04-11:29	2nd Lunch
11:33-11:58	3rd Lunch
12:03-12:45	6th Period
12:50-1:45	7th Period
1:50-2:20	Activity
(See Monday-Friday for lunch information)	

Dress Code

Students are expected to exhibit pride in their dress and overall grooming. A proper atmosphere is essential for the education of each student, and **appearance** and **behavior** are two key ingredients for a positive environment. The following information is provided for appropriate and consistent student attire. The school's administration and faculty will strictly enforce the dress code. **Failure to comply will result in the student not being able to attend class or school.**

What to wear

Slacks: Khaki-color only- woven only, standard or cargo is fine, no knit pants

Shorts: Khaki color only- woven only, standard or cargo is fine, no knit shorts
No more than 3 inches above the knee and hemmed

Shirts: Golf/Polo style with collar

9th Grade **(students with less than 6 credits):** Purple polo shirts

10th-11th Grade: White polo shirts

12th Grade: Navy Blue polo shirts

Outerwear: Jackets, sweatshirts and sweaters must either be **one of the grade level colors, Central themed, solid gray or solid black**. Blue jean jackets are permitted.

Students must have on grade level polo shirt with ALL outerwear.

Shoes: Street shoes or athletic shoes are permitted, No high heels, flip-flops, strapless sandals, slides or house shoes.

Points of Clarification

Undershirts may be white, gray, black, or the appropriate grade level color.

Students may wear approved outerwear in the school building. Any other items should be placed in the student's locker at the beginning of the school day.

All students are to wear pants and shorts at the waist level

Students must wear shoes at all times when in school building.

Students may not display slogans or graphics, which in any way promote or sanction obscenities, gangs, drugs, or alcohol; this includes jewelry.

Students who are pregnant should wear maternity clothing, which conforms to the colors and guideline in the dress code.

Students are to be properly dressed upon entering the school building.

Students may **NOT** wear the following in the school building:

- Hoodies
- Sunglasses
- Sleeveless Shirts
- Jerseys or t-shirts
- Hats
- Caps
- Tank tops
- Earbuds
- Bandanas in any form (in hair, on body or hanging from pockets)
- Headbands or headgear larger than 1" (must be navy, white, purple, gray or black)

Noncompliance with the dress code will result in disciplinary action.

THE ADMINISTRATOR RESERVES THE RIGHT TO INTERPRET AND ENFORCE THE DRESS CODE POLICY TO MINIMIZE ANY DISRUPTIONS TO THE LEARNING PROCESS.

Electronic Devices

Cellphones and IPADS can be used before school, during class changes and during lunch. Students must have them OFF and out of sight during class unless the teacher is allowing them for instructional purposes. Earbuds may not be worn at any time.

CENTRAL HIGH GENERAL SCHOOL RULES AND REGULATIONS

1. Students are to be in the classroom before the tardy bell.
2. Students in the halls during class periods are required to have a pass unless with a teacher.
3. Students are not to be in the halls during before-school or lunch periods. They should remain in the cafeteria or gym during the before school times.
4. The school dress code policy should be followed at all times, unless approved by administration.
5. Anyone found guilty of defacing school property will be expected to pay for any damages and consequences will result.
6. Students are not to lean against or bang on the glass windows.
7. No one is to walk on the gym floor at any time except with the proper athletic shoes.
8. Cell phones are not to be used during class time (without teacher permission.) **Cell phones that are taken up by a teacher or administrator will be held for 1 week on first offense, one week will be added per offense. All confiscated cell phones may be picked up in the main office after 2:20 p.m. on your scheduled day.**
9. **Cell phones and other electronic devices can be used appropriately before school, in-between classes and during the students lunch time. Students are to use all electronic devices in compliance with HCDE and CHS guidelines.**
10. The use or possession of tobacco in any form (smoke, smokeless, or vapor) is not permitted on campus or in the building at any time.
11. Students should use existing sidewalks and not cut through the campus.
12. No alcoholic beverages are permitted on the school campus or at school sponsored events.
13. Students must receive permission from the administration to go to their vehicle and students are not to remain in parked cars during the school day.
14. Students are not to loiter in the parking lot before, during, or after school. Any student staying in the afternoon for an activity must be under the supervision of a teacher by 2:30.
15. Anyone parking in the wrong place will be given a warning for the first offense. On the second offense, a parent conference will be held. On the third offense the car will be subject to towing.
16. Only Parents and Guardians are permitted to eat with their student during lunch.
17. **No outside food or drink is permitted on campus.**
18. All visitors must report to the main office upon entering the building.
19. **All dismissals must go through the office. No dismissals will occur after 1:30PM.**
20. Student couples should conduct themselves in a manner which is respectable for the students and the school. Administration will reserve the right to discipline inappropriate displays of affection.
21. **All students are required to have transportation home by 2:45 P.M.** There is not adult supervision beyond this time.
22. State law prescribes a maximum penalty of 5 years imprisonment and fine not to exceed \$2,500 for carrying a weapon on school property also this will result in a zero tolerance suspension.
23. Any threat to do harm to another student or school employee will be taken seriously by the school administration and School Resource Officer. Suspension to Zero Tolerance
24. Any threat to do harm to ones self will be taken seriously and authorities will be called and safety plan established.
25. **Students who neglect or refuse to abide by the educational standards of the school or whose conduct is detrimental to the school may expect to receive such treatment as outlined in the Hamilton County Student Code of Acceptable Behavior and Discipline.**

Central High

Discipline and Referral

Central High School is dedicated to training students in a program of study and activity that is well structured and principle-centered. Therefore, all stakeholders are expected to behave in a respectful and orderly manner while at school. In an effort to help each student have a more positive attitude, good choices and behavior will be celebrated. If, however, a student is in need of disciplinary action, that action will follow a positive approach, be firm, consistent and fair.

Discipline Philosophy

Our discipline philosophy is based on the following beliefs:

Self-confidence develops as one develops self-control

As self-confidence and self-control increase, accepting responsibility for one's actions also increases

Mutual respect implies that others have rights that should be acknowledged and honored

Discipline teaches respect for authority, an appreciation for guidelines

Discipline is essential in creating and maintaining a safe, orderly and respectful environment

A well-disciplined school promotes student learning and enjoyment for all

General Code-of-Conduct Guidelines

Listen to and follow directions the first time they are given

Keep hands, feet and objects to yourself; No horseplay

Keep your desk/work area neat at all times

Be on time and prepared for class

Respect yourself and others

Be polite and show kindness at all times – no put downs

Always do your best

Understand and practice positive Life-Long Guidelines and Life Skills

Rationale

To implement effective prevention and intervention strategies that promote positive student behavior

To increase consistency among all team members

To create a user-friendly system that provides options

To promote positive management practices with a strong and pervasive emphasis on **preventive** discipline

To develop a management system that provides all team members contingencies – for individual students, classes, and grade levels

To promote the importance of accepting personal responsibility

To strengthen the cause and effect connections between effort and outcomes especially, the link between responsible choices and positive consequences

Goals

- To explain the rights and responsibilities of students, parents, teachers, and administrators in creating and maintaining a safe, orderly, and respectful school climate
- To identify standard procedures and expectations that apply anywhere on the school campus
- To explain the basic discipline system that all teachers will have in effect in their classrooms and throughout the school
- To delineate referral procedures that all staff members will follow when referring a student for disciplinary action
- To specify administrator consequences that will be administered by a member of the administrative team when students are referred for disciplinary actions
- To explain school and /or district actions in response to severely disruptive or illegal student behavior

Teacher Responsibilities

- To commit to supporting and following the school's discipline system and school routines and procedures
- To do all we can to help students learn
- To demonstrate mutual respect for students, parents and colleagues
- To provide public support
- To serve as professional role models for students and others
- To comply with school policies concerning discipline, including the following:
 - Preventive practices
 - Parent and student contacts and conferences
 - Classroom and grade level plans
 - Actively** supervising students at all times
- To support the administration regarding referral procedures. The teacher should not regard administration as the only disciplinarian for a student or class regardless of the referral status
 - To manage minor offenses (category 1 and 2)
 - To submit referrals **in-writing** using objective language
 - To follow agreed-upon referral procedures
 - To respect administrative action in response to referrals
 - To continue to engage in behavior problem-solving strategies when a student is returned to class after a referral.

Administrator Responsibilities

- To support and maintain the school/district discipline system in accordance with guidelines and procedures
- To support the teachers regarding referrals:
 - To provide timely assistance
 - To administer consequences in accordance with the school/district discipline plan
 - To provide timely feedback to teachers after referrals have been processed
 - To respond to referrals with reasonable consistency
 - To provide individual assistance to teachers as needed
- To communicate the expectations of the school/district discipline system to stakeholders
- To provide the necessary supervision and administrator visibility for enforcing the school discipline system
- To support and work with the SLT for evaluation and updating the school discipline system
- To support and maintain a safe, orderly, and respectful environment for the entire school family

Student Responsibilities

- To respect the rights of others
- To respect the guidance of all school staff members
- To respect the teachers' right to teach and other students' right to learn
- To respect and protect school property
- To follow school and classroom guidelines and agreements
- To be honest, self-disciplined, and dependable
- To behave in a safe and orderly manner
- To report unsafe and illegal activity to school officials
- To provide assistance when called upon and to ask for help when needed

Parent Responsibilities

- To do all they can to help their child succeed in school
- To make sure their child is on time and prepared for school each day
- To schedule appointments before or after school whenever possible
- To become involved in their child's education, by supporting the school and its programs, monitoring student progress, providing for student's physical and emotional needs, checking homework and assignments, and maintaining regular communication with the teacher
- Follow through at home when school staff needs assistance in supporting a student's academic performance or behavior

ATTENDANCE POLICY

Regular attendance is essential for academic achievement. Recognizing that, the following procedures govern attendance in each high school:

- Absences are recorded daily by period.
- Written excuses stating the reason for absences must be signed and dated by the parent or guardian and filed with the Attendance Secretary in the office when the students returns.
- Absences may be excused for the following reasons:
 1. Medical illness—Students are excused who are sick and whose attendance would be detrimental to their health and the health of other students. A physician's statement is required.
 2. Written Parent Excuse—Students are allowed up to three written parent notes/excuses per year for an illness without a physician statement.
 3. Death in Immediate Family—Students may be excused for three days in the event of a death in their immediate families including mother, father, step-parent, brother, sister, or grandparent. Extenuating circumstances may require a longer period of excused absence.
 4. Family Illness—Students having an illness in the family which requires them to give temporary help will be excused from attendance after receipt of a physician's statement concerning the necessity of the student's assistance.
 5. Religious Holiday—Students shall be excused on special or recognized religious holidays regularly observed by that particular faith. Prior approval is required should these days occur while school is in session.
 6. Personal appointments—Students who are absent for a good cause (such as a doctor or dental appointment which cannot be scheduled at times other than school hours), court appearances, etc.) may be excused upon proof of appointment.
 7. Approved School Sponsored Activities—Students shall be marked "Activity" when participating in a school-sponsored activity away from the school building.

Excessive absences are governed by Tennessee state law, which requires that school officials report to the court and parent, guardian, or other person in a parental relationship with a child who is unlawfully absent from school for any five days during the school year (this means an aggregate of five days) without adequate excuse. After five days absence without adequate excuse, the student is referred to a school designee and a Tier I letter is mailed home. If after three additional days, the child continues to miss school or there is no response from the parent, a Tier II letter will be mailed by an attendance specialist. If unexcused absences continue, a referral is made by the attendance specialist to the Truancy Board. The Truancy Board will determine if a petition is to be filed with Juvenile Court. TCA 49-6-3007

Make-up Work for Absences

Each high school will accept make up work incurred for assignments missed during absences according to the following:

- Make-up work for excused absences is required and shall receive full credit.
- Make-up work for unexcused absences is required and may result in reduced credit. (Reduction may not exceed 10%).
- Make-up work resulting from any absence is the responsibility of the student and shall be arranged at the teacher's convenience.
- Make-up work must be completed within five school days of the absence. Teachers may provide additional time if extenuating circumstances warrant.

TARDIES

Students should arrive on time to class by 7:20am. Students who arrive after the tardy bell will report directly to their first period class and that teacher will record the tardy. Students who arrive after first period will report to the attendance secretary to check in. Attendance in class before signing in will be considered an unexcused absence. A detention will be given on the second tardy to each class. **Tardies are tardies, excused or unexcused.** Three tardies count as an **unexcused** absence for report card purposes.

DISMISSAL PROCEDURE

School board policy requires that a parent or legal guardian must personally come to school to sign for a student to be dismissed. Parents may sign in advance for the student dismissal the day before the dismissal or prior to beginning of school on the day of the dismissal. We ask that you present a drivers license or other form of ID when signing out a student. **No call or fax dismissals will be permitted.** It is important to remember that dismissals count as absences in any class missed. All dismissals must go through the office. No dismissals will occur after 1:30pm or 20 minutes prior to an early dismissal time.

VISITOR PASSES

Tennessee State Law requires that guest passes be issued to anyone who is a visitor to a school other than enrolled students and school employees. All visitors must report directly to the front office and present a photo ID when signing the guest log.

SCHOOL MESSENGER

Central utilizes the School Messenger System to notify parents or guardians of emergencies, general announcements, and student absences from school. It is important that we have current and functioning phone numbers for each student in our data base.

WITHDRAWALS AND TRANSFERS

All student withdrawals and transfers are processed through the guidance office. Students who withdraw from Central with outstanding obligations will be unable to receive a transcript of their grades and credits until these obligations have been cleared.

CHROMEBOOKS/TEXTBOOKS

Each student is responsible for the proper upkeep of his or her assigned textbooks/chromebooks and will be held accountable for any lost or damaged book. In the event lost or damaged textbooks/chromebooks are not paid for, the school or the principal shall not issue an additional book, chromebook, report card, diploma, certificate of progress, or transcript. Also the student will not earn credit in the course for which said textbook was issued until full restitution, according to Tennessee Code Annotated, Section 49-609.

INSTRUCTIONAL FEE

Central students pay an instructional fee of \$20.00 per year. This fee covers the cost of supplies and materials in science, technology and art. The collection of this fee is essential to providing a quality educational program.

ASSEMBLY CONDUCT

Assemblies occur during the year (pep rallies, musicals, speakers, and special programs). The student's behavior is important to the success of these assemblies. Students are asked to observe these guidelines during an assembly:

1. Go directly to assembly upon dismissal from class.
2. Be attentive and courteous.
3. Be quiet when speaker approaches microphone.
4. Use only hand clapping for applause.
5. Remain seated until dismissed.
6. Go directly to the assigned classroom at conclusion of program.

PLAGIARISM POLICY

Plagiarism is the use of someone else's words, opinions, ideas, or work without properly giving credit. It includes borrowing someone else's sequence of ideas, the arrangement of material, or the pattern of thought without giving proper credit. To avoid plagiarism, you must give proper credit whenever you use:

Another person's idea, opinion, theory, or language

Any facts, statistics, graphs, drawings, or any other information that are not common knowledge

Direct quotes from another person's written or spoken words

A paraphrase of another person's spoken or written words

In addition, when you paraphrase, be sure you are not just rearranging or replacing a few words. Write the passage in your own words. Check your paraphrase to make sure you didn't use the same words or phrases. Exact words and phrases from a text require quotation marks and a citation. Possible Consequences of Plagiarism may include a zero on the assignment, parental notification, disciplinary referral to an administrator, and/or failure in the course.

SMOKE FREE ENVIRONMENT

Notice to visitors: Central High School is a smoke-free environment. The smoking of tobacco or any tobacco products is prohibited in this building and at all school events.

CAFETERIA

Schools will withhold all diplomas, certificates of progress and transcripts of students who have unpaid meal fees until the charges are paid. Eligible students are urged to apply for free or reduced-price meals.

LIBRARY

The library is open to students from the start of the school day to the close of the day. All students are privileged to use the library, but they must follow proper procedure in library usage. No student will be permitted to enter the library during regular class periods except by pass from a teacher. A fine of ten cents a day will be charged for overdue books.

LOCKERS

Students should always keep their combination private, in order to guarantee the security of the locker, and should never share it with a friend unless assigned by the teacher. Inoperable or defective lockers should be reported to the assistant principal. Do not write on or place stickers on lockers.

TEACHERS AIDES

Seniors wishing to work as a teachers aide are required to have a 3.0 GPA and acceptable behavior. (Administrative approval is also required)

Hamilton County Graduation Requirements

<u>Subject</u>	<u>Courses Required</u>	<u>Credits Required</u>
English	English I, English II, English III, English IV	4
Math	Algebra I, Geometry, Algebra II and one advanced math.	4
Science	Biology, chemistry and two lab sciences	4
Social Studies	World History, US History, Economics (.5), US Government (.5)	3
Wellness or JROTC	Wellness, PE (.5)	1.5
Personal Finance		0.5
Foreign Language	2 years of the same language	2
Fine Arts		1
Capstone Experience	All seniors are required to complete the Senior Exit Project.	
Pathway Electives	Pathways: Humanities, Technical and Career, Math/Science/Technology, JROTC	3
General Electives	Varies for each student	

REQUIRED

23 CREDITS

The program of studies shall include areas required by the State Board of education. Before high school graduation, every student shall;

1. Achieve the specified units of credit
2. Take the required end of course exams
3. Have satisfactory records of attendance and conduct
4. Take ACT or SAT
5. Successfully complete a United States Civics test

A diploma of special education is awarded for satisfactory completion of an IEP and a satisfactory record of attendance and conduct.

Promotion Requirements

To be in 10th grade: 5 credits
 To be in 11th grade: 11 credits
 To be in 12th grade: 16 credits
 To graduate: 23 credits

Senior Exit Project

Central High School requires all seniors to complete a Senior Exit Project in their senior English class. Guidance and monitoring of this project will be conducted by the English teacher. All senior exit projects must be successfully completed by the student and approved by their senior English teacher.

COLLEGE/COUNSELING INFORMATION

SCHOLARSHIPS

Various scholarship opportunities are available for graduating seniors. The Central Alumni Association sponsors the Ray Moss Scholarship (\$1000, applicant must be an athlete), the E.B. Etter and the Stan Farmer Scholarships (\$1000, applicants must have a B average and letter in a varsity sport), the Principal's Scholarship (\$1000), and the Warren Mackey Jr. Memorial Scholarship (\$1000). The Campbell family sponsors the Rob Campbell Scholarship (\$1000), the Kimberly Campbell Scholarship (\$1000 for a Beta Club or NHS member), and the Jacob Campbell Scholarship (\$1000 for a Band member). The Saranell Smith Scholarship is awarded by the Smith family. The Harrison Ruritan Club sponsors the Ruritan Scholarship (amount and number of recipients vary), and the Harrison Woman's Club sponsors a scholarship in memory of Martha Claxton. The Hamilton County Department of Education and many organizations throughout Hamilton County and the Chattanooga area offer additional scholarships. See College Advisor for more details.

TENNESSEE HOPE SCHOLARSHIP

Award amount - \$4,000 for 4-year institutions and 2,000 for 2-year institutions.
Qualifications - Minimum of a 21 ACT or overall minimum 3.0 GPA. The College Access Advisor can provide additional information.

TENNESSEE PROMISE SCHOLARSHIP

Tennessee Promise is a scholarship, mentoring and community service program that will provide students a last-dollar scholarship, meaning the Tennessee Promise will cover tuition and fees not covered by the Pell Grant, the HOPE scholarship, or TSAA funds. The program offers two years of tuition-free community college or technical school to all high school graduates, regardless of income.

COUNSELING DEPARTMENT

Individual counseling is offered to students for personal and academic issues. There are three counselors available to discuss student progress in academics, attendance, and social/emotional concerns with parents and students.

The College Access Advisor guides seniors in the college selection and application process, scholarships, and financial aid. College tours, college fairs, visiting college representatives, classroom presentations, and weekly emails help prepare students and parents for the post-secondary experience.

The Graduation Coach reviews senior transcripts, power school grades and attendance as well as meeting with students and parents on a regular basis and making parent phone calls as needed. Graduation Coach collaborates with teachers to ensure seniors are on task and completing assignments and assists senior counselor with activities.

The Dean of Students checks student progress in grades, attendance and discipline. The Dean of Students meets with parents and students regularly and mails weekly attendance letters informing parents of chronic truancy issues.

GRADING SYSTEM

Uniform Grading System – Weighted for Advanced Coursework				
Grade	% Range	Honors Courses	Statewide Dual Credit Courses, Capstone Industry Certification-Aligned courses & Dual Enrollment Courses	Advanced Placement and International Baccalaureate
A	93-100	Addition of 3 percentage points to the grades used to calculate the semester average	Addition of 4 percentage points to the grades used to calculate the semester average	Addition of 5 percentage points to the grades used to calculate the semester average
B	85-92			
C	75-84			
D	70-74			
F	0-69			

*

Components of the Quarter Grade

The grading formula for each nine-week's grade is as follows:

A. Instructional Tasks-----50% Teaching Assessment Tasks. These may include instructional tasks such as daily work, quizzes, teaching tasks, and problem/project based learning activities. Homework assignments should count no more than 10%.

B. Assessment Tasks----- 50% Performance and/or Assessment Tasks. Assessments may include summative unit tests, essays, performance assessments, constructed response tasks and problem/project based learning activities.

Grade Calculations for High School Courses with State End-of-Course Tests

For semester 1 and 2 each semester grade counts 42.5% and the EOC counts 15%.

WEIGHTED GRADES

In grades 8-12, Honors level courses may be developed at the system level in the core subject areas (English, math, science, social studies and levels 3 and 4 of foreign language).

In Hamilton County, all Honors courses (excluding dual enrollment college requirements), National Industry Certification, Advance Placement, and International Baccalaureate will be open and accessible to all students. No criteria for eligibility or enrollment will be defined, other than appropriate course sequenced prerequisites. Schools must submit a list of all honors (including dual enrollment), NIC, AP, and IB courses to Central Office annually in March so they may be submitted to the School Board for approval in May.

Honors Course – 3 Added Points: Honors course designation can be sought by application for courses in the following areas: mathematics, science, English, foreign language, social studies, all college joint enrollment courses, career and technical courses, and such special courses as applied for and approved by the State. 3 points will be added to the final average.

National Industry Certification - 3 Added Points: Career and technical courses in which students take the nationally recognized examination specific for the course will have 3 points added to the final average.

Statewide Dual Credit & Dual Enrollment Course – 4 Added Points

Advanced Placement and International Baccalaureate 5 Added Points: Advanced Placement courses and International Baccalaureate courses in which students take the end-of-course national examination receive 5 points for each credit earned.

REPORT CARDS

Grade reports are provided for parents/guardians and students each nine weeks. Grade reports shall indicate the student's conduct, attendance, academic progress and any other information necessary to communicate effectively with parents/guardians. Parents may check students progress online by using the web address <http://powerschool.hcde.org/public>.

CREDIT RECOVERY

Rules, regulations, or procedures for admission to and removal from Credit Recovery programs may include but not be limited to attendance, discipline, availability of coursework, availability of space, appropriate progress, and grades. At a minimum, they must:

- A) Require students to complete an application process.
- B) Require parent or guardian consent for students to apply for Credit Recovery. Parents/Guardians should be informed that not all post-secondary institutions will accept credit recovery courses for credit and that the NCAA Clearinghouse will not accept credit recovery credit for courses.
- C) The student has previously taken an initial, non credit recovery section of the proposed course and received a grade of at least fifty percent (50%). Students who receive a grade below 50% in the non-credit recovery section of the course must re-take the course.
- D) If a student is seeking to recover credit for the first semester of a two-semester course, the student may not

END OF COURSE EXAMINATIONS

End of Course examinations will be administered in the following subjects: English I, English II, English III, Algebra I, Algebra II, Integrated Math I, Integrated Math II, Integrated Math III, U.S. History, Biology, and Chemistry.

- A. The state will report scores for schools and school systems for academic achievement and academic gain.
- B. Students will take the examinations in the semester they complete the relevant course work or at the earliest available test administration. Only students who are enrolled in a course with an associated End of Course examination shall take the End of Course examination. Students enrolled in a substituting course without an End of Course examination explicitly tied to the State Board of Education approved content standards of that course shall not take an End of Course examination. This exemption applies to all substituting courses, including, but not limited to Advanced Placement, Cambridge AICE, International Baccalaureate, local and statewide dual enrollment, and local and statewide dual credit courses.
- C. Students enrolled in a course with an associated End of Course examination must take the examination to receive credit for the course.
- D. Students will not be required to pass any one (1) examination, but instead students must achieve a passing score for the course in accordance with the State Board of Education's Uniform Grading Policy.
- E. Results of individual student performance from all administered EOC examinations will be provided in a timely fashion to facilitate the inclusion of these results as part of the student's grade. If an LEA does not receive its students' End of Course examination scores at least five (5) instructional days before the scheduled end of course, then the LEA may choose not to include its students' End of Course examination scores in the students' second semester average.

11TH GRADE ASSESSMENT (ACT OR SAT)

As a strategy for assessing student readiness for postsecondary education, every student enrolled in a Tennessee public school during their eleventh (11th) grade year shall take either the ACT or SAT. This is now a graduation requirement for all students to receive a diploma.

UNITED STATES CIVICS TEST

All high school students shall be given a United States civics test. The test will be prepared by the district. Questions will be selected from the 100 questions that are set forth with the civics test administered by the United States citizenship and immigration services to persons seeking to become naturalized citizens. A student shall pass the test if the student correctly answers at least 70% of the questions. The student may take the test as many times as necessary. A student who had an IEP under which the civics test is determined to be inappropriate requirement for the student shall not be required to take the civics test. A passing grade is not a condition to receive a diploma. A school all of whose seniors receiving a regular diploma, make a passing grade shall be recognized on the TDOE website as a United States all-star school that school year.

STUDENT DRIVERS

DRIVER'S LICENSE CERTIFICATION

Tennessee Code Annotated states that a student must have satisfactory attendance and academic progress based on end of term grading. With regard to driver's license certification, a student must miss no more than 10 consecutive or 15 total unexcused days per term and pass at least 2 full unit subjects or their equivalency. Absences which are excused with regard to driver's license certification are those which are excused under state attendance rules. They are personal illness, death in immediate family, family illness, religious holiday, personal, and school sponsored activities.

RULES AND REGULATIONS

The operation of a vehicle by a student and/or parking such vehicle on school property is a privilege and not a right. The school assumes no responsibility for any damage to or loss of personal property from the vehicles while on school property. Student access to vehicles during the school day will be permitted by administrative permission only. A student who loses the right to operate a vehicle on school grounds, whether for a specific time period or permanently, shall not be entitled to a refund on any parking fee paid. A vehicle which has been prohibited from parking on school property, whether for a specific time period or permanently, may be towed at owner's expense if parked on school property.

STUDENT PARKING PERMITS

In order to receive an assigned parking space, students must purchase a parking permit for \$25.00. Handicap spaces are provided for those who possess proper identification (ex. handicap plate, permits). Spaces are assigned to seniors and juniors with seniors having priority. Due to a limited number of parking spaces on campus, spaces may not be available for all licensed drivers. Driver's license, registration, and proof of insurance and vehicle ownership must be provided by students. Sitting in parked cars is prohibited during the school day. The school day begins when the student arrives. Students are to get out of the car and proceed to the commons. No loitering is permitted in the parking area. Students without a parking permit are not to park on school property. **Any car parked on the campus without a permit is subject to towing at the owner's expense.** Student vehicles are not to be left on campus following a school sponsored event. Vehicles left following a school sponsored event are subject to towing, and/or impoundment.

SCHOOL SECURITY and EMERGENCY PROCEDURES

EMERGENCY PROCEDURES

FIRE DRILL

When the fire alarm sounds, all students are to exit the building by the outside classroom door and proceed to the designated area. Move quickly and quietly and be alert for alternate directions in case an exit is blocked. There is to be no running and absolutely no talking during fire drills. Wait quietly until the signal is given to return to class. At least two full evacuation fire drill will be conducted each month.

TORNADO DRILL

When the signal for a tornado drill is given, move quickly and quietly to the area designated. Remain in the designated area until the signal is given to return to class.

INTRUDER DRILL/LOCKDOWN

When the signal for a lockdown drill is given, all students and faculty should move to the nearest classroom. Classroom doors should be locked and secured immediately. Remain quietly in the room until the drill ends.

ADDITIONAL SCHOOL SECURITY

SEARCH OF LOCKERS—In accordance with Tennessee state law, students are notified that lockers and other storage areas are school property and are subject to search. TCA 49-6-4204

SEARCH OF PERSONS—A student may be subject to physical search because of the results of a locker search, or because of information received from a teacher, staff member, student or other person if such action is reasonable to the principal. TCA 49-6-4205

SEARCH OF VEHICLES—Vehicles located on school property are subject to search in accordance to: TCA 49-6-4206. Animals may be used to facilitate a search on school property in accordance to: TCA 49-6-4208.

SCHOOL RESOURCE OFFICER

Central High School is staffed with a full-time School Resource Officer. This position is funded by the Hamilton County Sheriff's Department. The School Resource Officer may be reached by phone at 344-1447.

MEDICATIONS

Medication will not be dispensed to students. This includes, but is not limited to, aspirin, Tylenol, cough medicine and antibiotics. An exception is when children require long-term prescription medication such as Ritalin. Medications should be limited to those required during school hours and necessary to maintain the child in school. Only in this case will the medication be administered by the school nurse. Any student who is required to take medication during the regular school day must comply with the following regulations:

1. A medication consent form for prescription medications, completely filled out and signed by both parents and student's licensed health care provider, is provided to the school and includes: (a) student's full name, (b) name of medication, (c) time to be administered, (d) dosage and (e) possible side effects.
2. The medication consent form must be updated when there is a change in dosage or time of medication. A new medication consent form must be provided to the school at the beginning of each new school year.
3. Medication must be taken to the office immediately upon the student's arrival at school. Medication must be in the original prescription bottle and refilled in like manner.
4. The administration of all medication will be documented on the medication log with the initials of the person dispensing the medicine.
5. Medication (which must be in the original prescription container) will be kept under lock in an area designated by the principal.
6. Any unused medication must be picked up by parent or legal guardian at the end of the school year. Unused medication that is not picked up on or before the last day of school or medication that has expired will be properly disposed of by the school.
7. Assigned personnel will monitor storage and proper documentation of medications administered, on a regular basis, to insure that medications are handled properly.
8. Prescribed emergency medications to address life-threatening situations must be readily accessible to the student at all times. These may be in the student's possession or in a designated location as is appropriate to the situation (field trips, etc). Examples of these medications include but are not necessarily limited to: asthma inhalers, epi-pens, glucose tablets, etc.

The school retains the right to reject request for administering medication that are not in compliance with the above guidelines.

TRADITIONS

PURPLE POUNDERS

Because they pounded out yardage, Central's 1939 football players were repeatedly called pounders by local sports writers, and as a result, the athletes previously known as the Purple Warriors, were renamed the Purple Pounders. Our many student athletes today carry on this proud tradition.

ATHLETICS

FALL SPORTS

Cross Country
Soccer—Girls
Volleyball—Girls
Football
Bowling
Cheerleading

WINTER SPORTS

Basketball—Boys
Basketball—Girls
Wrestling
Cheerleading

SPRING SPORTS

Baseball
Softball
Soccer—Boys
Tennis—Boys/Girls
Track—Boys/Girls

STATE CHAMPIONSHIPS

Baseball

1955, 56, 60, 85, 87

Football

1946, 51, 53, 54, 57, 65

Softball

1985

Boys Basketball

1943

Golf

1951

Wrestling

1990, 2011, 2012

CLASS NIGHT

On Class Night, the scholastic achievement of seniors is recognized and scholarships are awarded. Speeches are presented by the Distinguished Alumni Hall of Fame inductees.

HOMECOMING

At a designated home football game the traditional Homecoming ceremonies are observed, highlighted by the crowning of a queen and king. The candidates are chosen by the senior class, and the queen and king are then elected by a student body vote.

JUNIOR-SENIOR PROM

Juniors and seniors may attend the junior-senior prom held near the latter part of the school year. The prom is a formal occasion and appropriate dress will be required. Boys will wear at least a shirt and tie, and girls will be attired in formal Dress. Only those students classified as seniors or juniors may purchase tickets. No one over the age of 20 will be allowed to attend as a date.

MILITARY BALL

The Military Department sponsors a dance for all JROTC cadets and their dates. During the Military Ball, all seniors are recognized and the Military Court and King and Queen are announced.

SENIOR DAY

The crowning of Mr. and Miss Central highlights the annual Senior Day program. On this occasion seniors are honored, hearing speeches made by class presidents and the Champion dedicatory.

TALENT SHOW

Talent is displayed annually at Central during the annual talent show. The Talent Show is sponsored by the Central High choral department.

HONORS

Valedictorian - the senior must have the highest numerical average, rounded to the nearest hundredth, not to exceed 100. The valedictorian's course selection must include all core courses from the highest level (Honors, NIC, Joint Enrollment, AP and IB) offered in English, mathematics, social studies, foreign language, and science at each high school. The valedictorian must be enrolled in the school from which he/she graduates at the beginning of the junior year.

Salutatorian - the senior must have the second highest numerical average, rounded to the nearest hundredth, not to exceed 100. The salutatorian's course selection must include courses from the highest level (Honors, NIC, Joint Enrollment, AP, and IB) offered in English, mathematics, social studies, foreign language, and science at each high school. The salutatorian must be enrolled in the school from which he/she graduates at the beginning of the junior year.

Four-Year Honor Students - Students are seniors who have a 93 or higher G.P.A. and satisfactory discipline with administrative approval. The valedictorian, salutatorian, class representative, and faculty representative are selected from this group.

Homecoming Queen/King -Candidates are nominated by senior class during the first term of their senior year. The requirements are (1) be enrolled at Central at least 3 or more years, (2) be in the upper 1/3 of the Senior Class, (3) have no suspensions, no ISS, no Extended Day School, and no Evening School in any year at Central, (4) have no more than 5 absences per term, (5) and be recommended by the faculty. All extenuating circumstances will be reviewed by the Central Planning Team. The top five nominees are voted on by the upperclassmen student body.

Mr./Miss Central - The senior class nominates five boys and five girls for this honor. The final selection of Mr. and Miss Central is by the vote of the upperclassmen student body. In order to qualify for Mr. and Miss Central court, students must meet the following criteria: (1) be enrolled at Central 4 years, (2) be in the upper 1/3 of the Senior Class, (3) have no suspensions, no ISS, no Extended Day, and no Evening School in any year at Central, (4) have no more than 5 absences per term, (5) and be involved in a minimum of 5 extracurricular activities, (6) and be recommended by the faculty. All extenuating circumstances will be reviewed by the Central Planning Team.

Beta Club is a leadership-service organization recognizing excellence. Its purpose is to stimulate effort and reward achievement.

1. must be a member of the junior or senior class.
2. must have, at the time of induction, and **MAINTAIN** a 90.2 grade point average.
3. must be a member of at least two extra-curricular or school sponsored groups or clubs.
4. must be nominated by a member of the Central High School faculty and be approved by the principal and assistant principals.
5. must have an office record free of serious rule infraction(s). There is to be no record of excessive tardies or absences.

The Annie May Shelton Chapter of the National Honor Society creates an enthusiasm for scholarship, stimulates a desire to render service, promotes leadership, and encourages the development of character. In accordance with the National Honor Society Handbook, membership is granted only to those students selected by the faculty Honor Council which is approved by the principal. *Criteria for N.H.S. selection:* A student must:

1. Maintain the G.P.A. set by the N.H.S. Honor Council.
2. Be a junior or senior enrolled at Central, the equivalent of one term.
3. Maintain clear discipline record.
4. Successfully hold school offices or positions of responsibility, conduct business with efficiency and without prodding, and demonstrate reliability and dependability.
5. Commit to participate in school and/or community service projects.
6. Realize that membership is never based upon scholarship alone, as this violates the N.H.S. constitution.

Leadership, service, and character of potential members are equally important factors.

Star Roll - Students must have all A's in academic subjects and all S's in conduct.

Honor Roll - Students must have at least one A, no grade below a B, and all S's in conduct.

Academic Award - In recognition of academic excellence, an academic award will be presented to those students who attain honor roll or star honor roll status for two consecutive semesters prior to Award Day.

Superlatives - senior boys and girls recognized for various achievements. They are selected by their fellow classmates.

GUIDELINES FOR CLASS OFFICER ELECTIONS

NOMINATIONS

Criteria are:

- (a) G.P.A. of 82.5 or higher
- (b) have no suspensions, no ISS, no Extended Day School, and no Evening School in any year at Central
- (c) satisfactory attendance (**no more than 5 absences per term**)

1. Any student meeting these qualifications and desiring to hold an office as president, vice-president, secretary, or **for seniors only**, treasurer shall submit a written statement to the class sponsor declaring the office he/she seeks and the reason for feeling qualified to hold such office.

2. All submitted petitions shall be given to the class sponsors who, after screening each candidate for his/her records in scholarship, discipline, and attendance, and after attaining teacher recommendations, shall be responsible for preparing a nominating ballot showing all acceptable names petitioning for each office.

3. This ballot shall be presented to the students in advisory so that students may vote for one name for each office...president, vice-president, secretary, treasurer (seniors only). The candidates for each office receiving the highest number of votes shall be declared the winner.

ELECTIONS

- 1. The complete ballot shall be made known to the students before the election takes place.
- 2. On election day each office candidate shall be allowed one minute (or less) to speak before his/her class assembly to give a prepared speech on his /her own behalf. Said speeches shall be given before the votes are cast for those offices.
- 3. Voting shall be by secret ballot. The winners shall be determined by the highest number of total votes the candidates receive. In case of a tie there will be run-off election.

Marshals will be chosen by the Senior Day and graduation committee and approved by the principal.

ACADEMIC AND SERVICE CLUBS

For membership information, contact the sponsor.

BAND	MODEL UNITED NATIONS
BOOK CLUB	RANGERS
CHEERLEADERS	RIFLE TEAM
CHESS CLUB	RURITEEN CLUB
CHOIR	SABER TEAM
COLOR GUARD	STARS
DRAMA CLUB	SUPERINTENDENT'S
DRILL TEAM	STUDENT ADVISORY
FCA	YOUTH LEGISLATURE
FRESHMAN CHOIR	

NONDISCRIMINATION

It is the policy of the Hamilton County Board of Education not to discriminate on the basis of race, color, creed, national origin, sex, age, no disqualifying disability, or veteran status in any of the programs or practices in the school system. A complaint may be filed by anyone who has a grievance regarding discrimination as set forth in one of the following statutes: (1) The Rehabilitation Act of 1972, Section 504, (2) Title VI of the Civil Rights Act of 1964, or (3) Title IX of the Educational Amendments of 1972.